

Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY

Lucban, Quezon

REQUEST FOR QUOTATION

RICOH TONER (PDO, CTE & SAP)

Purchase Request No. <u>2023-01-0221</u>, <u>2023-02-0586 & 2023-07-1607</u>
Approved Budget for the Contract: <u>274,500.00</u>

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of <u>Ricoh Toner (PDO, CTE & SAP)</u> to apply the sum of <u>Seventy-Four Thousand</u> <u>and Five Hundred Pesos Only (£ 74,500.00)</u> inclusive of VAT, being the <u>Approved Budget for the Contract (ABC)</u>, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION		
		Ricoh Toner - IM 2000 (PDO)		
2	pcs	Black		
1	рс	Cyan		
1	рс	Magenta		
1	рс	Yellow		
		Ricoh Toner - IM 2702 (CTE)		
3	pcs	Toner Cartridge		
		Ricoh Toner - MP2014HS (SAP)		
3	pcs	Toner Cartridge		

1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail: slsuprocurement2021@gmail.com

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

Maridel C. Zabella
OIC, Procurement office
Southern Luzon State University
Lucban, Quezon

Tel. No.: (042)540-6519



Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY Lucban, Quezon

REQUEST FOR QUOTATION

OCMPANY NAME: PRO 1: 2023-01-0221 & 2023-07-1607 TEL. NO.FRAN NO.: Please goob your lowest price on the lient(s) Based below, subject to the Terms & Conditions stated below and submit your quotation study signed by your representative not line than of line the return envolops attached herewish to the Procurement office. **Procurement of Condition Submit No. 100 and condition of the pagarows Purchase Order (P.O.). **Administrative penalities to Sec. 69 of the Revised MRRAN 1384 shall be imposed for non-delivery without vold reson. **3. Warramy; shall be for a minimum of thire of 3 month for its position of the Procurement of Sec. 90 of the Revised MRRAN 1384 shall be imposed for non-delivery without vold reson. **3. Warramy; shall be for a minimum of thire of 3 month for separation of the Procurement of Sec. 90 of Shall shall be imposed for non-delivery without the for a minimum of thire of 3 month for separation of the Procurement Office upon submission of the quotation. **3. Warramy; shall be for a minimum of thire of 3 shall be imposed for non-delivery without the form of shall possible as Materialis; 10 month for explaining of the procurement Office upon submissions of the quotation. **5. Segities required to submit updated documents yearly such as G-EPS Registration, 10 months of the procurement Office upon submissions of the quotation. **5. Segities required to submit updated documents yearly such as G-EPS Registration, 10 months of the procurement Office upon submissions of the quotation. **The Approved budget celling for this procurement is	06615	d 11===:		Planning and Davolanment Office: CTE	Date:	
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Life Hard Search by Prevention or legibility written. Life Hard Search Sear		Please qu	ote your lov	west price on the item(s) listed below, subject to the Terms & Conditions state of in the return envelope attached herewith to the F	ed below and submit your quotation duly sign	ed by your representative not
Ricoh Toner - IM 2000 (PDO) 2 pcs Black 1 pc Cyan 1 pc Magenta 1 pc Yellow Ricoh Toner - IM 2702 (CTE) 3 pcs Toner Cartridge Ricoh Toner - MP2014HS (SAP) 3 pcs Toner Cartridge Ricoh Toner - MP2014HS (SAP) 3 pcs Toner Cartridge Warranty Warranty: Price Validity: Ricoh Toner - MP2014HS (SAP) Toner Cartridge Warranty: Price Validity: Ricoh Toner - MP2014HS (SAP) Toner Cartridge Printed Name/Signature/Date	TERMS a 1. All en 2. Delive Administ delivery 3. Warra (1) one y 4. Price 5. Suppli Certificat Procuren 6. Bidde 7. Please	nd CONDITI tries must b try period w ratitive pen without vali treat for Equi validity shal ters required te of Tax, M ment Office or the indicate th pproved but	ONS e typewritt ithin alties to Se d reason. e for a minin pment fron l be for a p d to submit ayor'sPerm upon submi nit complet ee brand for	en or legibility written. upon conforme of the approved Purchase Order (P.O). c. 69 of the Revised IRR-RA 1984 shall be imposed for non- mum of three (3) months for Supplies & Materials; n date of acceptance by the end-user. eriod of sixty (60) calendar days. updated documents yearly such as G-EPS Resgistration, nit, DTI, Bank Name/Account and Branch for evaluation of the ission of the quotation. te specifications showing products certification, if applicable. If or this procurement is PHP 74,500.00	MARIDEL C. ZABELLA OIC, Procurement Office	
2	Item #	Qty.	Unit	AND THE RESIDENCE OF THE PARTY	Unit Pric	e Total Cost
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